

Berger North Foundation

DISCRETIONARY GRANT GUIDELINES



Contents

Berger North Foundation Discretionary Grant Guidelines.....	2
Introduction	2
Mission.....	2
Statement of Purpose	2
Interests	2
Vision.....	3
Values.....	3
Grant Application Evaluation Criteria	3
Application DEADLINES	4
What We Fund	4
What We Do Not Fund.....	4
Non-Discrimination	5
Funding	5
Frequency of Grants.....	5
Large Grants to Small Organizations	5
Additional Information.....	5
Grant Agreement	6
The Process	6
Grant Application Instructions.....	6

BERGER NORTH FOUNDATION DISCRETIONARY GRANT GUIDELINES

INTRODUCTION

Berger North Foundation does not accept or consider unsolicited proposals or grant applications. Grants are invitation only and generated internally by a Request for Applications (RFA) process through which it periodically invites U.S.-based nonprofit organizations to submit an application for discretionary grant funds in a particular program category. An invitation to submit a full grant proposal does not imply or guarantee funding.

MISSION

Helping people help themselves

The public and social mission of Berger North Foundation is to support established charitable and educational organizations that promote and support:

- Healthcare & Wellness Facilities/ Programs
- Social Services
- Education
- Conservation

STATEMENT OF PURPOSE

The Berger North Foundation is organized as a Nevada Charitable Trust. The Foundation is operated exclusively for charitable purposes, within the meaning of Section 501 (c)(3) of the Internal Revenue Code, by making grants or gifts to tax exempt public organizations operated exclusively to carry on charitable, scientific, literary, or educational activities.

INTERESTS

Healthcare & Wellness Facilities/ Programs

Berger North Foundation's current interests in the area of Healthcare & Wellness Facilities/ Programs include but are not limited to supporting organizations dedicated to the health and welfare of underprivileged youth, needs of the disabled, programs that provide access to healthcare services for disadvantaged and marginalized individuals, and programs that promote the health and well-being of veterans and families.

Social Services

Within Social Services, Berger North Foundation supports a broad range of human services, abuse prevention, substance abuse prevention, alcohol and drug addiction treatment, mental health services, and youth development programs. Human service programs of particular interest to the Foundation include children and family services, early childhood development, and parenting education.

Community Improvement

Berger North Foundation supports a variety of Community Improvement programs including those that enhance non-profit management, promote philanthropy, & voluntarism. Youth development programs supported by the Foundation typically include after-school educational enrichment programs that supplement and enhance formal education systems to increase the chances for successful outcomes in school and life. The Foundation also supports parks, recreational programs and facilities, museums, theaters, art centers and other developments that improve a community, greater lifestyle opportunities, and encourage involvement in civic affairs.

Education

The Foundation's primary interests within Education include programs that focus on formal K-12 education (particularly mathematics, science and reading), teacher development, literacy, and higher education. The Foundation is also interested in programs that attract female and minority students into the fields of mathematics, science, and technology.

Conservation

The focus of Berger North Foundation's conservation grants is to support organizations that conserve natural resources and the environment for the benefit and use of the public within the United States of America. Consideration will be given to grant requests to be used for land acquisitions for creating or expanding parks, preserves and wildlife habitat, the preservation of wild and scenic places, clean water and air programs, the preservation of historical sites, and the sustainable use of natural resources.

VISION

Building a strong foundation for the future.

Our lives have been enriched by good health, education, and through the cultural and civic engagement of the residents in our community and country. Established 2013, in Minden Nevada, Berger North Foundation's vision is to allocate its resources to help ensure that others may also benefit from the same opportunities. To get the largest return on charitable giving, Berger North Foundation researches the needs of a community, builds relationships with grantees that can develop into further collaborations, and consider the long-term impact of a grant. We make grants today that support and strengthen nonprofits that affect tomorrow.

VALUES

Great philanthropy is distinguished not by the size of the grant or gift, but by what it accomplishes.

- Tom Tierney, coauthor of Give Smart: Philanthropy That Gets Results

Foundations can achieve their philanthropic purposes only through the work of their grantees. Our success as a grant maker is dependent on our grantees' success. Berger North Foundation sees itself as a partner with the organizations we fund. Transparency, accountability, efficiency, concrete results producing measurable and lasting impact is of highest priority. The Foundation sees its work as only one piece of the whole puzzle in order to get the best results. Berger North Foundation looks for grantees who leverage a variety of external resources to expand support for their ideas and projects. We value strategic grantmaking and support multidisciplinary approaches to problem solving.

GRANT APPLICATION EVALUATION CRITERIA

Berger North Foundation is interested in creating the highest possible level of human gain for the grant dollars available. In determining the merits and priority of in application, the Directors will give particular consideration to:

- The importance of the particular problem or need being addressed
- The relative importance of the program to the Foundation's objectives and ideals.
- The results and/or impact of the program on the issue it addresses. What will be the results from this proposed investment and how will we know when the result has been achieved? Results are defined as the positive changes in behaviors and/or conditions in communities that are achieved through the grant project.
- The availability of funding from other sources.
- Whether Foundation funding will leverage funds from other sources.

- Whether the organization is doing an effective job of coordinating its services with other similar organizations.
- Whether the organization is efficient and well managed.
- The capability of the organization to manage the program. How likely is it that the results can be achieved? Our assessment will be based on such factors as past successes of the organization and its programs, validity of the proposed program approach, and organizational capability.
- Whether the Foundation grant will have a material impact on the organization's operating budget.
- Whether the organization has mechanisms in place to regularly evaluate and improve the quality of the services it provides.
- Is this the best possible use of Berger North Foundation's funds given other opportunities before us? We consider the cost relative to the gain - not just for our funds, but all monies going into a project or program

Berger North Foundation may wish to consider, on a case-by-case basis, imposing special requirements on certain grantees. These might include:

- Seeking a matching gift;
- Improving certain operations so as to qualify for the gift

APPLICATION DEADLINES

Winter proposals will be due November 30, 2017, with decisions made by December 31. Spring proposals will be due June 1, 2017, with decisions made by June 15.

WHAT WE FUND

The Berger North Foundation's funds are used exclusively to make grants to organizations organized and operated exclusively for charitable and educational purposes within the meaning of Code Section 501(c) (3).

We encourage grant requests for projects or programs that are consistent with our vision, mission and values and:

- Will have a broad impact on the quality of life for a significant number of people in our community
- Propose ways to address community issues and problems
- Leverage other sources of support
- Encourage others to get involved in addressing community needs
- Are creative in their approach to solving problems or capturing opportunities
- Are responsive to changing or emerging community needs
- Help develop community leadership
- Engage young people in the community
- Support innovative approaches to economic development
- Are sustainable over time

WHAT WE DO NOT FUND

Berger North Foundation is prohibited from making expenditures:

- To organizations that are not tax-exempt under paragraph 501(c)(3) of the U.S. Internal Revenue Code;
- Non U.S. based charities
- To carry on propaganda or otherwise to attempt to or influence legislation, for political purposes including lobbying

- To influence the outcome of any specific public election or to carry on, directly or indirectly, any voter registration drive,
- Individuals
- For any purpose other than a charitable purpose.
- Fiscal sponsorship arrangements
- To fiscal Agents
- Membership fees
- Ticket sales for charitable fund-raising expenses
- Endowment funds
- Deficit funding
- Unsolicited requests
- Private Foundations, 509(a)(3) Public Charities, Type I or II Supporting Organizations

NON-DISCRIMINATION

Berger North Foundation supports nonprofit, charitable organizations and programs whose mission and operations are non-discriminatory.

FUNDING

The total funding available and the number of grants that can be funded will be determined at the time of funding. There is no minimum annual funding amount for project operations of funding recipients.

FREQUENCY OF GRANTS

Berger North Foundation accepts only one grant request per organization per 12-month period. Organizations that receive grants during a previous grant making cycle are not eligible for the upcoming grant cycle unless the funds have been expended. The final report is due before an additional grant will be funded.

Single year grants are preferred. Multi-year grants may be permitted, but should not exceed three years. The Foundation may elect, at its option, to provide extended grants beyond three years, but this may not be requested by an applicant.

Applicants for multi-year grants are required to demonstrate appropriate use of the grant proceeds and attainment of previously agreed to benchmarks or performance goals after the first or subsequent years, before further installments are paid.

LARGE GRANTS TO SMALL ORGANIZATIONS

Organizations that seek grants from foundations are usually principally interested in obtaining the maximum amount of funding to achieve their charitable purposes. However, it is important to Berger North Foundation that its grantees maintain a broad donor base.

ADDITIONAL INFORMATION

Due to the number of requests we receive, we cannot guarantee that every proposal will be funded. Additionally, grantees should not assume that funding will be granted at the full requested amount.

Each grant request will be reviewed and evaluated on its own merit based only the contents of the application. For this reason, it is important to provide clear and complete responses to all information requested.

GRANT AGREEMENT

Grantees must sign a grant agreement, which:

- Sets the terms and conditions of the grant.
- Set forth in writing the basic facts connected with the grant; such as the amount of the gift and the schedule of payments and the purpose for which it is intended.
- Includes a time table in which the grantee expects to accomplish the purpose of the gift and

A grant is made only for the purpose stated within in the grant agreement. Any project carried out under the discretionary grant must be consistent with the proposal. Any changes to a grant project's programmatic scope, key personnel, or budget must first be approved by the Berger North Foundation. All requests for a change to a grant project shall be signed by an authorizing official and submitted to the appropriate Berger North Foundation program officer. Any grant funds not expended or committed for the purpose of the grant shall be returned to the Foundation and applied to additional grant awards from the Berger North Foundation to the grantee's organization at the Berger North Foundation's discretion.

Berger North Foundation requires its grantees to provide follow-up progress reports. These reports are due at least once every six months from the signing date of the discretionary grant agreement. A final report is due at project completion. The reports include copies of expenditure records, financial accounting, narrative of the projects accomplishments, whether the intended purpose of the grant was accomplished, use of grant funds, and steps taken towards the grant's goals.

Berger North Foundation monitors and conducts reviews of operations under the discretionary grant. This includes site visits from Foundation personnel to observe the project, discuss the project and its finances, review financial and other records, and material connected with the activities financed by the grant.

Documents and forms needed to administer grantee award reports are accessible on our website. Be certain to read the General Terms and Conditions for the Discretionary Grant; it is the grantee's responsibility to be familiar with the documents and to comply with Berger North Foundation's reporting requirements. All forms are provided as PDF files, Excel and/ or Microsoft Word documents.

THE PROCESS

Prospective grantees will be invited to fill out the Berger North Foundation's *Discretionary Grant Application*. Use the Applicant Tools & Materials link on Berger North Foundation's website to help compose a stronger, more competitive application. The application may be submitted in hard copy or by email. After we receive the completed application, our Grants Committee will review it. At that point, we may request more information. We will notify the prospective grantee of our decision as soon as possible.

GRANT APPLICATION INSTRUCTIONS

Attached is the application outline and instructions. The format should be followed. The Applicant is encouraged to supplement the basic outline in a manner which will best inform the Foundation of the Applicant's fitness for financial assistance. Include the necessary attachments in your application. The application must be accompanied by the enclosed Officers' Certificate, duly executed and dated. Proposals should be on 8 1/2" x 11" white bond paper & typed in 12-point font (Times New Roman or similar) with one-inch margins on all sides. Pages should be numbered.

Incomplete applications will not be considered

Organizations invited to apply for funding should familiarize themselves with the Berger North Foundation's website (www.BergerNorthFoundation.org) to keep abreast of changes to requirements, dates, and deadlines.

Any questions concerning the application procedure should be directed in writing to Ingrid Tanner:

Berger North Foundation

Attn: Ingrid Tanner

1624 Hwy 395, STE 3

Minden, NV 89423

- or -

Ingrid@bergernorthfoundation.org

Or you may call Ingrid directly:

Office: 775.782.3013